BOARD OF TRUSTEES CRANBURY PUBLIC LIBRARY

REGULAR MEETING MINUTES

June 9, 2011 – 7:30 pm

Tom Gambino Room, Cranbury Public Library

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT AT 7:30pm

Pursuant to Section 5 of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 1, 2010, a notice for all scheduled 2011 meetings was sent to the Cranbury Press, Home News Tribune, and Township Clerk and posted in the Public Library.

2. INTRODUCTION OF BOARD OF TRUSTEES

Kirstie Venanzi, President Hal Rourke, Vice-President Patty Thomsson, Treasurer Charlene Vivian-Granville, Secretary Kim Borden, Trustee - excused David Fletcher, Trustee - excused Andre Mento, Trustee

Michael Ferrante, Chief School Administrator's Representative

Dave Mauger, Mayor's Representative

Also present:

Marilynn Mullen, Director Douglas Baldwin, Systems Administrator Jan Nash Murphy, Youth and Outreach Services Librarian Dave Cook, Township Committee Liaison

3. APPROVAL OF MINUTES

May 12, 2011 Regular Meeting Approved

4. TREASURER'S REPORT FOR MAY 31, 2011: Patty Thomsson

A. Action on Bills List Approved

B. Budget and Operating Status as of 5/31/11

5. **DIRECTOR'S REPORT:** Marilynn Mullen

6. YOUTH AND OUTREACH SERVICES REPORT: Jan Nash Murphy

7. SYSTEMS ADMINISTRATOR'S REPORT: Doug Baldwin

8. PRESIDENT'S REPORT: Kirstie Venanzi

- A. Presentation 21st Century Libraries
- B. NJLA Task Force Presentation on library funding
 - 1. Kirstie and Marilynn both attended meetings through NJLA to investigate library funding in New Jersey.
 - 2. How is funding done nationwide? Proposal of an option to change New Jersey Law or an additional Law of a district library that would be independently run, with more control locally, funding voted on by the district's constituents, not by a government.

- 3. This would be for areas with a population of 5000 or more; mostly for urban libraries.
- 4. This proposal has not been run by any legislators.
- 5. NJLA will inform us of impending library laws.
- C. Review of "Annual Calendar of Events" for June and July On-track

9. REPRESENTATIVE'S REPORTS

- A. Mayor's Representative: Dave Mauger
 - 1. Two Candidates for Township Committee were written in at the Primary Elections this week.
- B. Chief School Administrator: Michael Ferrante
 - 1. The School Board is officially neutral about the possible new library space.
 - 2. The new principal/Chief School Administrator, Dr. Susan Genco, has been hired and will begin July 1, 2011.
 - 3. There were nine retirements and departures at the end of the school year; three are not yet filled, including the librarian. There will be a full-time aide in the school library.
 - 4. The new Cranbury School website is now live.
 - 5. Construction is still on track for the summer.
- C. Friends of the Cranbury Public Library Representative: Marilynn Mullen
 - 1. Friends agreed to sponsor the Heifer International part of the summer Reading Program. They will also be purchasing the books for Summer Reading prizes.
 - 2. They will have some great programs in the fall: what it means to serve on a Board, coming back to Cranbury after graduation, Cranbury Day.
 - 3. They will be hosting the luncheon for the House Tour in the fall.
- D. Cranbury Public Library Foundation: Patty Thomsson
 - 1. Meetings to cull the list of donor prospects.
 - 2. Finalization of the naming opportunities and the cultivation events, which are about informing, not asking for money.
 - 3. Each Trustee will be asked to make a donation to the Foundation.
 - 4. The Foundation is planning to raise \$2.7 million.
 - 5. A letter went out thanking participants in the Feasibility Study.
 - 6. The next meeting is June 20, 2011.

10. TRUSTEE COMMITTEE REPORTS

- A. Personnel Committee: Kim Borden No report
- B. Finance Committee: Patty Thomsson
 - 1. Waiting on audit.
- C. Policy and Planning Committee: Kim Borden No report
 - 1. Covered in Marilynn's report.
- D. Nomination and Election Committee: Hal Rourke
 - 1. A potential candidate is getting her resume to the committee for review and a future meeting.
- E. Facilities Development Committee/Task Force: Kirstie Venanzi
 - 1. The Committee met to review costs and rendered drawings of the drawings KSS Architects drew up.
 - 2. We are waiting on an outside view, as well as changes to the parking.
 - 3. These will go to the Foundation for their use in educating, raising interest and fundraising.
- F. Public Relations Committee: Andre Mento No report

11. OLD BUSINESS

A. None

12. NEW BUSINESS

A. Dave Mauger mentioned an editorial in the Newark <u>Star Ledger</u> about the Montclair Public Library and how it is changing with the time. One comment made in the editorial was that New Jersey has more libraries than it needs and can afford; it struck Dave Mauger as unusual.

13. CORRESPONDENCE

A. None

14. OPEN DISCUSSION PERIOD

15. ADJOURNMENT AT 9:25 pm

All reports and correspondence referred to in these minutes are attached to the original minutes filed in the office of the Executive Director.

Respectfully submitted,

Charlene Vivian-Granville