

# **CRANBURY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MINUTES**

**Thursday, June 11, 2020 at 7:02 p.m.  
Via Zoom Conference Call**

## **1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT**

Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Public Library as follows: June 8, 2020 notice for this meeting was sent to the Cranbury Press, Home News Tribune, Township Clerk and posted in the Public Library.

## **2. INTRODUCTION OF BOARD OF TRUSTEES –**

Kirstie S. Venanzi, President - present	Ira Negin - present
Andre Mento, Vice-President - present	David Carroll - present
Dave Fletcher, Treasurer - present	Fred Dennehy – present
Patty Thomsson, Secretary - present	
Matt Scott, Mayor – present	
Amy Dixon, Chief School Administrator's Representative - present	
Also to be present:	
Marilynn Mullen, Director - present	

## **3. CONSENT AGENDA:**

- A. Action on the minutes of the May 14 meeting
- B. Action on Bills List for month ending 5/31/2020
  - Motion to Approve: AMento      Second: DFletcher    One query on legal expenses answered to satisfaction.
  - ROLL CALL: Venanzi, Mento, Thomsson, Fletcher, Negin, Dennehy, Scott, Carroll – yea: Dixon- abstain    Motion passed with eight yea votes and one abstention.

## **4. TREASURER'S REPORT:**

- A. Report - Budget and Operating Status as of 4/30/2020 – per submission

## **5. PRESIDENT'S REPORT: Kirstie Venanzi - none**

## **6. DIRECTOR'S REPORT: Marilynn Mullen**

Per submission. MMullen provided an update on the COVID-19 reopening plans and statewide meetings she has participated in. Also updated Board on NJ Construction Bond Act.

## **7. TECHNOLOGY SPECIALIST REPORT: Marilynn Mullen**

Per submission. MScott suggested links to podcasts on Library website.

## **8. REPRESENTATIVES' REPORTS:**

- A. Mayor's report: Matt Scott – Reported on well-attended "Mandala" event held in Heritage Park on evening of Tuesday, June 9, 2020.
- B. Chief School Administrator's Representative: Amy Dixon –Reported that Cranbury School will hold a "Car Parade" Friday June 12 for students to bid farewell to the Cranbury School staff. June 18 and 19 are collection days for students to return books and materials and pick up any personal belongings. In-person 8<sup>th</sup> grade graduation will be held in the school parking lot on July 8<sup>th</sup> (raindate July 9<sup>th</sup>). Attendance will be limited.

## **9. TRUSTEE COMMITTEE REPORTS**

- A. Personnel: Chair–Patty Thomsson, Kirstie Venanzi, David Carroll - none
- B. Finance: Chair- Dave Fletcher, Andre Mento, Ira Negin, David Carroll - none
- C. Policy and Planning: Chair– Ira Negin, Kirstie Venanzi, Patty Thomsson, Fred Dennehy - See attached policy and planning document for library reopening. The committee met 5/22 and determined no changes to MMullen's proposal were required at this time. Updates as needed will be made as opening phases are reviewed.
- D. Nomination and Elections: Chair– Andre Mento, Dave Fletcher - none
- E. Special Facilities Development/Task Force: Chair – Kirstie Venanzi, Andre Mento, David Fletcher, Fred Dennehy -none
- F. Special Public Relations Committee: Chair –Andre Mento, Amy Dixon, David Carroll, Patty Thomsson - Committee will schedule meeting with CMA in July for an update and statistics.

## **CRANBURY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MINUTES**

**10. OLD BUSINESS - none**

**11. NEW BUSINESS**

A. Adoption of Cranbury Pubic Library Board of Trustees' statement against racism – MMullen and KVenanzi presented a statement (which aligns with a NJ State Library statement) for the Board to review and approve for publication. After discussion and editing a final statement was written. It will be posted on the Library website. Motion to approve: PThomsson  
Second: MScott ROLL CALL: Venanzi, Mento, Thomsson, Negin, Dennehy, Dixon, Carroll, Fletcher, Scott – yea. Motion passed, vote unanimous.

B. NJ Library Construction Bond Act – see earlier discussion under Director's report. The Library is most likely to be in a position to go out for bid before winter should we be awarded a grant on September 1.

C. Phased reopening of the public library – update and next steps - see earlier discussion under Director's report

**12. CORRESPONDENCE - none**

**13. OPEN DISCUSSION PERIOD and/or PUBLIC COMMENT** – MScott reported on establishment of Economic Development Advisory Committee in Cranbury to address revitalization of downtown. Library invited to participate.

**14. CLOSED SESSION** – Potential contractual or legal issues – Kvenanzi announced not needed.

**15. ADJOURNMENT 8:19 p.m.**

Motion: AMento Second: DCarroll ROLL CALL: Venanzi, Mento, Thomsson, Fletcher, Scott, Dennehy, Negin, Dixon, Carroll –yea. Motion passed, vote unanimous