

CRANBURY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MINUTES

**Thursday, July 9, 2020 at 6:00 p.m.
Via Zoom Conference Call**

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Public Library as follows: July 6, 2020 notice for this meeting was sent to the Cranbury Press, Home News Tribune, and Township Clerk and posted in the Public Library.

2. INTRODUCTION OF BOARD OF TRUSTEES –

Kirstie S. Venanzi, President - present	Ira Negin - present
Andre Mento, Vice-President - present	David Carroll - present
Dave Fletcher, Treasurer - absent	Fred Dennehy – present
Patty Thomsson, Secretary - present	
Matt Scott, Mayor – present (arrived 6:10pm)	
Amy Dixon, Chief School Administrator's Representative - absent	

Also to be present:
Marilynn Mullen, Director – present
Pramod Chivate, Cranbury School Board Trustee – present as Chief School Administrator's Representative

- At 6:02 p.m. motion to move to closed session to discuss potential legal and contractual issues related to the Library's reopening. Motion to approve: INegin, Second: DCarroll. ROLL CALL: Venanzi, Thomsson, Chivate, Negin, Carroll, Dennehy, Negin, Mento all yea; Scott not present for vote. Fletcher absent. Motion passed, vote unanimous.
- At 7:10 p.m. motion to move out of closed session. Motion to approve: INegin, Second, AMento. ROLL CALL: Venanzi, Thomsson, Mento, Negin, Carroll, Dennehy all yea. Scott and Chivate departed before motion, Fletcher absent. Motion passed, vote unanimous.
- At 7:11 p.m. public meeting called to order. ROLL CALL: Venanzi, Mento, Thomsson, Negin, Carroll, Dennehy, Mullen all present. Dixon, Scott and Fletcher absent.

3. CONSENT AGENDA:

- A. Action on the minutes of the June 11, 2020 meeting
- B. Action on Bills List for month ending 6/30/2020
Motion to Approve Consent Agenda: INegin Second: AMento One query on underpayment of rent to Cranbury School. School has not yet cashed some recent checks.
ROLL CALL: Venanzi, Mento, Thomsson, Negin, Dennehy, Carroll – yea: Dixon, Scott, Fletcher absent Motion passed, vote unanimous.

4. TREASURER'S REPORT:

- A. Report - Budget and Operating Status as of 6/30/2020 – per submission

5. PRESIDENT'S REPORT: Kirstie Venanzi - none

6. DIRECTOR'S REPORT: Marilynn Mullen

Per submission. MMullen stated that audit was completed.

7. TECHNOLOGY SPECIALIST REPORT: Marilynn Mullen

Per submission.

8. REPRESENTATIVES' REPORTS:

- A. Mayor's report: Matt Scott – none
- B. Chief School Administrator's Representative: Amy Dixon – none.

9. TRUSTEE COMMITTEE REPORTS

- A. Personnel: Chair–Patty Thomsson, Kirstie Venanzi, David Carroll – Mullen recommended continuance of current pay scheme for full- and parttime employees for July and August 2020. Motion to approve: AMento. Second: PThomsson. ROLL CALL: Venanzi, Thomsson, Mento, Carroll all yea; Scott, Dixon, Fletcher absent; Negin and Dennehy abstain. Vote passed with four yea and two absentions.
- B. Finance: Chair- Dave Fletcher, Andre Mento, Ira Negin, David Carroll - none
- C. Policy and Planning: Chair– Ira Negin, Kirstie Venanzi, Patty Thomsson, Fred Dennehy - none.

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- D. Nomination and Elections: Chair– Andre Mento, Dave Fletcher - none
- E. Special Facilities Development/Task Force: Chair – Kirstie Venanzi, Andre Mento, David Fletcher, Fred Dennehy –Expect to hear about Construction Bond Act application on or about September 1.
- F. Special Public Relations Committee: Chair –Andre Mento, Amy Dixon, David Carroll, Patty Thomsson – KVenanzi will provide PR stats from CMA project at August meeting.
- 10. OLD BUSINESS** – still outlining and revising scenarios for library reopening.
- 11. NEW BUSINESS**
 - A. Phased reopening of the public library – update and next steps – After review of various space options for the library, if library must relocate to provide services, Mullen most supports use of Town Hall and 109 South Main Street. See attached documents for rental scenarios.
- 12. CORRESPONDENCE** - none
- 13. OPEN DISCUSSION PERIOD and/or PUBLIC COMMENT** – Monique van Pearlstein, representative of Business Furniture Inc. (a Herman Miller dealer), asked about status of Construction Bond Act as she would like to offer her assistance for furniture procurement in the new building.
- 14. ADJOURNMENT** 7:33 p.m.
 - Motion: INegin Second: AMento ROLL CALL: Venanzi, Mento, Thomsson, Dennehy, Negin, Carroll all yea; Dixon, Scott and Fletcher absent. Motion passed, vote unanimous