

CRANBURY PUBLIC LIBRARY BOARD OF TRUSTEES

MEETING MINUTES

Thursday, June 10, 2021, 7:00 p.m.

Via Zoom Conference Call

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Public Library as follows: December 16, 2020 notice for this meeting was sent to the Cranbury Press, Home News Tribune, and Township Clerk and posted in the Public Library.

2. INTRODUCTION OF BOARD OF TRUSTEES – call to order at 7:01 pm

Kirstie Venanzi - present

Ira Negin – present

Andre Mento – present

David Carroll - present

Patty Thomsson – present

Fred Dennehy - present

Dave Fletcher - absent

Mike Ferrante, Mayor – present

Dominique Jones – Representative for Chief School Administrator- present (arrived 7:20pm)

Also to be present:

Marilynn Mullen, Director – present

3. CONSENT AGENDA -

- Action on the minutes of the 05/31/21 – Motion to approve AMento, second MFerrante. All vote yea, none opposed, motion carries unanimously.
- Action on Bills List for month ending 05/31/21. Motion to Approve AMento, second MFerrante. Eight vote yea, one abstention, none opposed, motion carries unanimously.

4. TREASURER’S REPORT: Budget and Operating Status as of 05/31/21 – per submission. DFletcher noted balance sheet strong and that first payment from NJ State Library from grant has been received.

5. PRESIDENT’S REPORT: Kirstie Venanzi – See later committee reports.

6. DIRECTOR’S REPORT: Marilynn Mullen – per submission. MMullen noted that new library construction site has a trailer indicating work to begin shortly. Discussion about notifying all nearby neighbors of building schedule, etc. in order to maintain good relations. JOliver has resigned and interviews for a new “Community Outreach and Technology Librarian” is underway.

7. TECHNOLOGIST SPECIALIST REPORT: none. LBonds will cover Facebook role and MMullen will disperse other of JOliver duties among remaining staff and self until new hire in place.

8. REPRESENTATIVES’ REPORTS

A. Mayor’s report: MFerrante –Noted 1) Township Committee unanimously voted to ban all cannabis licenses in advance of 8/21 NJState deadline; 2) lake dredging bid process underway with plan to commence project in the fall.

B. Chief School Administrator Representative: DJones –Noted 1) an in-person reopening plan for fall 2021 has been submitted, 2) Cranbury Recreation Camp will be permitted this summer on school property, 3) Cranbury Education Foundation will host a large Fall 2021 fundraiser, 4) Helene Cody 5K and 1K races will be held in September on school property for the first time, and 5) a robotics team will be established in the coming school year.

C. President of CPL Foundation: PThomsson - no report.

9. TRUSTEE COMMITTEE REPORTS

A. Personnel: Chair–Patty Thomsson, Kirstie Venanzi, David Carroll –none

B. Finance: Chair- Dave Fletcher, Andre Mento, Ira Negin, David Carroll – none.

C. Policy and Planning: Chair– Ira Negin, Kirstie Venanzi, Patty Thomsson, Fred Dennehy - none.

D. Nomination and Elections: Chair– Andre Mento, Dave Fletcher – none.

E. Special Facilities Development/Task Force: Chair – Kirstie Venanzi, Andre Mento, David Fletcher, Fred Dennehy – Committee met on 6/7 and resolved all outstanding contract issues. Motion made by KVenanzi to permit Facilities Committee to authorize adjustment

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and change orders up to \$25K in total in the month/time between Board meetings without Board approval. FDennehy motion to approve, INegin (???) second. ROLL CALL: KV, AM, DF, PT, DJ, IN, DC, FD, MF all in favor, none opposed, motion carries unanimously.

- F. Community Engagement Committee: Chair –Dave Carroll, Patty Thomsson, Mike Ferrante, Dave Fletcher, Marilyn Mullen –Results of logo survey reported. “Barn” logo received the most votes of the three choices. Logo will be launched a while after the new website is up and running, not simultaneously, so that logo launch can be executed in an effective manner.

10. CLOSED SESSION – Discussion of legal issues pertaining to the building contract.

- At 8:09pm motion to go into closed session INegin, second AMento. All vote yea, none opposed, motion carries unanimously.
- At 8:22pm motion to come out of closed session INegin, second MFerrante. All vote yea, none opposed, motion carries unanimously.

11. OLD BUSINESS –

- A. Contract – J. H. Williams, construction contractor for the library See above regarding construction contract
- B. Logo and website See above for update on logo
- C. ADA Accessibility – KVenanzi reported on research for possible exemption from ADA requirements. There is none and will move ahead with a rented ramp.

12. NEW BUSINESS –

- A. Facilities Development/Task Force monetary change limits – See above and Board vote
- B. Opening CPLibrary to the public – date depends on when ADA compliance is met with ramp.

13. CORRESPONDENCE - none

14. OPEN DISCUSSION PERIOD and/or PUBLIC COMMENT - none

15. ADJOURNMENT – At 8:293pm motion to adjourn DFletcher, second INegin. All vote yea, none opposed, motion carries unanimously.