

**Thursday, December 10, 2020, 7:00 p.m.**  
**Via Zoom Conference Call**

- Personnel: Chair–Patty Thomsson, Kirstie Venanzi, David Carroll – discussion tabled for closed session.
- Finance: Chair- Dave Fletcher, Andre Mento, Ira Negin, David Carroll – 2021 budget process

## **CRANBURY PUBLIC LIBRARY BOARD OF TRUSTEES**

### **MEETING MINUTES**

complete and presented to the full Board. DFletcher made a motion to approve the 2021 Budget, Seconded by INegin. All vote in favor, none opposed. Motion carries unanimously. Second presentation of 2021-23 Capital Budget. DFletcher made a motion to approve the Capital Budget, INegin seconded. All vote in favor, none opposed. Motion carries unanimously.

- Policy and Planning: Chair– Ira Negin, Kirstie Venanzi, Patty Thomsson, Fred Dennehy - Meeting to decide on COVID policies and procedures for temporary library spaces postponed until closer to the time when patrons will be permitted into the pocket library.
- Nomination and Elections: Chair– Andre Mento, Dave Fletcher – PThomsson is willing to remain as Board Secretary for 2021.
- Special Facilities Development/Task Force: Chair – Kirstie Venanzi, Andre Mento, David Fletcher, Fred Dennehy –Discussion of financial threshold for Facilities Committee to make decisions and not require full Board approval. KVenanzi made a motion to set \$20K as a threshold below which Facilities Committee may make decisions with regard to the new library construction. Second INegin. ROLL CALL: KVenanzi, DFletcher, AMento, MScott, ADixon, INegin, DCarroll, PThomsson FDennehy – all yea, none opposed. Motion carries unanimously.
- Special Public Relations Committee: Chair –Andre Mento, Amy Dixon, David Carroll, Patty Thomsson –PR meeting needs to be called to outline plans for PR now that the new library will be built. New committee member in place of ADixon needs appointment.

**10. OLD BUSINESS – none**

**11. NEW BUSINESS**

A. New Jersey Library Construction Bond Grant process - The New Jersey Library Construction Bond Grant was officially announced and State Librarian issued formal letter along with guidelines for receipt and use of grant funds.

B. Postponement of LMx annual meeting - -The LMX meeting will be postponed and requires approval by the Cranbury Library Board. DFletcher made a motion to approve the postponement. INegin seconded. All vote in favor, none opposed. Motion carries unanimously.

C. Budget 2021 including LMxAC and some costs for Odd Fellow's Hall– Covered under Finance Committee

**12. CORRESPONDENCE** -LMxAC Director wrote a welcome letter to the Cranbury Library. Iovino Architects informed Cranbury Library of new rates and fees for resumption of Cranbury Library building project.

**13. OPEN DISCUSSION PERIOD and/or PUBLIC COMMENT - none**

**14. CLOSED SESSION** – At 8:18, motion to move to closed session by MScott, seconded by AMento. All vote in favor, none opposed, motion carries unanimously. At 8:43 motion to end closed session by DFletcher, seconded INegin. All vote yea, no opposition. Motion carries, vote unanimous. KVenanzi then motioned to approve Mullen to make 2021 salary changes for all her staff without Board approval as long as the overall increase is within the established and approved 2021 budget for staff compensation. Seconded by DFletcher. ROLL CALL: KVenanzi, AMento, DFletcher, MScott, ADixon, DCarroll, PThomsson yea, INegin and FDennehy abstain, none opposed. Motion carries.

**15. ADJOURNMENT** – At 8:45pm motion to adjourn by AMento, second INegin. All vote yea, no opposition. Motion passes, vote unanimous.