

CRANBURY PUBLIC LIBRARY BOARD OF TRUSTEES

MEETING MINUTES

Thursday, July 8, 2021, 7:00 p.m.

Via Zoom Conference Call

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Public Library as follows: December 16, 2020 notice for this meeting was sent to the Cranbury Press, Home News Tribune, and Township Clerk and posted in the Public Library.

2. INTRODUCTION OF BOARD OF TRUSTEES – call to order at 7:00 pm

Kirstie Venanzi - present

Ira Negin – present

Andre Mento – present

David Carroll - present

Patty Thomsson – present

Fred Dennehy - present

Dave Fletcher - absent

Mike Ferrante, Mayor – present

Dominique Jones – Representative for Chief School Administrator- present (arrived 7:40pm)

Also to be present:

Marilynn Mullen, Director – present

Anthony Barbera, Auditor – present

3. CONSENT AGENDA -

- Action on the minutes of the 06/30/21 – Motion to approve AMento, second INegin. All vote yea, none opposed, motion carries unanimously.
- Action on Bills List for month ending 06/30/21. Motion to Approve AMento, second INegin. All vote yea, none opposed, motion carries unanimously.

4. TREASURER'S REPORT: Budget and Operating Status as of 06/30/21 – per submission. MMullen commented on report on behalf of DFletcher. She noted that balances in checking account higher than usual but monies will be used to pay ongoing construction bills. Auditor, ABarbera spoke about the completed ~~2019 and~~ 2020 audit. The audit received an “unqualified opinion” ~~for 2019~~ and 2020. Motion to accept the audit report MFerrante, second INegin. ROLL CALL: KV, AM, PT, IN, DC, FD, MF all vote yea, none opposed, (DFletcher and DJones absent). Vote carries unanimously.

5. PRESIDENT'S REPORT: Kirstie Venanzi – As submitted (see attached report). KVenanzi noted celebration of MMullen and other Cranbury citizens at annual Lion's Club Award dinner on June 23. She announced that board meetings will continue on Zoom at least through August, 2021. Finally, she noted that the PCB Home building, where the library is currently residing, did sell and the new owner will be approached about the ADA ramp shortly.

6. DIRECTOR'S REPORT: Marilyn Mullen – per submission. MMullen noted that new Technology and Outreach Librarian, Dean Klimek, will begin on Monday, July 12, 2021.

7. TECHNOLOGIST SPECIALIST REPORT: none, see summary in Director's report for this month.

8. REPRESENTATIVES' REPORTS

A. Mayor's report: MFerrante –Noted 1) annual tax bill mailed to all residents in August will include a Mayor's note so he invited the library to include some update, especially on the new library construction, and 2) lake dredging bid process underway with plan to commence project in the fall.

B. Chief School Administrator Representative: DJones –no report

C. President of CPL Foundation: PThomsson - no report.

9. TRUSTEE COMMITTEE REPORTS

A. Personnel: Chair–Patty Thomsson, Kirstie Venanzi, David Carroll –none

B. Finance: Chair- Dave Fletcher, Andre Mento, Ira Negin, David Carroll – none.

C. Policy and Planning: Chair– Ira Negin, Kirstie Venanzi, Patty Thomsson, Fred Dennehy - none.

D. Nomination and Elections: Chair– Andre Mento, Dave Fletcher – none.

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- E. Special Facilities Development/Task Force: Chair – Kirstie Venanzi, Andre Mento, David Fletcher, Fred Dennehy –Mazur estimates settled and a building construction timeline will be issued.
- F. Community Engagement Committee: Chair –Dave Carroll, Patty Thomsson, Mike Ferrante, Dave Fletcher, Marilyn Mullen –DCarroll would like the new Technology/Outreach Librarian to post the building milestones/timeline once on board.
- 10. CLOSED SESSION** – Discussion of legal issues.
- At 7:41pm motion to go into closed session INegin, second PThomsson. All vote yea, none opposed, motion carries unanimously.
 - At 7:51pm motion to come out of closed session AMento, second MFerrante. All vote yea, none opposed, motion carries unanimously.
- 11. OLD BUSINESS** –
- A. ADA Accessibility – there is ongoing exploration of installation of a portable, temporary ramp.
- 12. NEW BUSINESS** –
- A. Review of annual audit – see Treasurer’s Report and vote on acceptance of ~~2019 and~~ 2020 audit.
- B. Financial Disclosure Statements – all Board members reminded to promptly file their 2021 form online.
- 13. CORRESPONDENCE** - none
- 14. OPEN DISCUSSION PERIOD and/or PUBLIC COMMENT** - none
- 15. ADJOURNMENT** – At 7:58pm motion to adjourn MFerrante, second INegin. All vote yea, none opposed, motion carries unanimously.