

CRANBURY PUBLIC LIBRARY BOARD OF TRUSTEES

MEETING MINUTES

Thursday, May 13, 2021, 7:00 p.m.

Via Zoom Conference Call

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Public Library as follows: December 16, 2020 notice for this meeting was sent to the Cranbury Press, Home News Tribune, and Township Clerk and posted in the Public Library.

2. INTRODUCTION OF BOARD OF TRUSTEES – call to order at 7:03 pm

Kirstie Venanzi - present	Ira Negin – present
Andre Mento – present	David Carroll - present
Patty Thomsson – present	Fred Dennehy - present
Dave Fletcher - absent	
Mike Ferrante, Mayor – present	
Dominique Jones – Representative for Chief School Administrator- present	
Also present:	
Marilynn Mullen, Director	
Grace Thomson and Deanna Ferrante – Consultants	

3. CONSENT AGENDA -

- Action on the minutes of the 04/08/21 – Motion to approve AMento, second INegin. All vote yea, none opposed, motion carries unanimously.
- Action on Bills List for month ending 04/30/21. Motion to Approve AMento, second INegin. All vote yea, none opposed, motion carries unanimously.

4. CONSULTANT PRESENTATION – Grace Thomson

- KVenanzi and MFerrante introduced Grace Thomson, a Cranbury resident who has worked with the CPL and CPL Foundation on graphics work previously and now, in collaboration with Deanna Ferrante, has created three different CPL logo designs for the Board to consider. GThomson presented her ideas in a 21-slide PowerPoint. The Board will complete a survey on the three logo ideas and a summary report will be prepared for a subsequent meeting.

5. TREASURER’S REPORT: Report - Budget and Operating Status as of 04/30/21 – per submission.

MMullen summarized remarks submitted to her by DFletcher. Balance sheet is strong. The township charged the library for the added builder’s insurance purchased from the JIF (Jersey Insurance Fund) which shows up as part of the township appropriation.

6. PRESIDENT’S REPORT: Kirstie Venanzi – None.

7. DIRECTOR’S REPORT: Marilynn Mullen – per submission.

8. TECHNOLOGIST SPECIALIST REPORT: per submission.

9. REPRESENTATIVES’ REPORTS:

- A. Mayor’s report: MFerrante –Noted 1) He will continue to work on ensuring that the CPL has all the required town resources to execute the new building project, 2) cannabis study ongoing as needed for action required by August 2021, and 3) lake dredging will happen in the fall.
- B. Chief School Administrator Representative: DJones –Most important, Cranbury School has resumed in -person classroom learning.

10. TRUSTEE COMMITTEE REPORTS

- A. Personnel: Chair–Patty Thomsson, Kirstie Venanzi, David Carroll –none
- B. Finance: Chair- Dave Fletcher, Andre Mento, Ira Negin, David Carroll – none.
- C. Policy and Planning: Chair– Ira Negin, Kirstie Venanzi, Patty Thomsson, Fred Dennehy - none.
- D. Nomination and Elections: Chair– Andre Mento, Dave Fletcher – none.
- E. Special Facilities Development/Task Force: Chair – Kirstie Venanzi, Andre Mento, David Fletcher, Fred Dennehy – none.

CRANBURY PUBLIC LIBRARY BOARD OF TRUSTEES

MEETING MINUTES

- F. Community Engagement Committee:** Chair –Dave Carroll, Patty Thomsson, Mike Ferrante, Dave Fletcher, Marilyn Mullen –none
- G. Foundation –** Patty Thomsson – echoed the enthusiastic comments by the Mayor and others on the success of the groundbreaking event on April 29th.
- 11. CLOSED SESSION –** Discussion of legal issues.
At 8:11pm motion to go into closed session DJones, second INegin. All vote yea, none opposed, motion carries unanimously.
At 8:27pm motion to come out of closed session AMento, second INegin. All vote yea, none opposed, motion carries unanimously.
- 12. OLD BUSINESS –**
A. Acari + lovino terms for last phase of the construction of the CPLibrary – Motion to accept rider to the original contract as submitted (see attached). MFerrante, second INegin. ROLL CALL: KV, AM, PT, MF, DJ, IN, DC, FD, DFletcher absent. All vote yea, none opposed, motion carries unanimously.
- 13. NEW BUSINESS –**
A. Contract – J. H. Williams, construction contractor for the library - tabled until certain JIF insurance items are confirmed to match grant requirements
B. Opening Library to the public– MMullen presented “Phase 3” plan, however due to new CDC guidelines issued today, (5/13/21), will proceed with a revised “Phase 3” guideline. On June 1 the library will open to the public with limitations. Curbside service will remain in effect due to limitations in the pocket library. MMullen may decide when and how to slowly open the space to the public. She may pivot quickly between opening and closing depending on local health conditions without coming to the full board for approval.
- 14. CORRESPONDENCE –** The Performance Bond document was received from JH Williams and will be scanned and sent to the attorney.
- 15. OPEN DISCUSSION PERIOD and/or PUBLIC COMMENT -** none
- 16. ADJOURNMENT –** At 9:03pm motion to adjourn MFerrante, second INegin. All vote yea, none opposed, motion carries unanimously.