

CRANBURY PUBLIC LIBRARY BOARD OF TRUSTEES

MEETING MINUTES

Thursday, April 8, 2021, 7:00 p.m.

Via Zoom Conference Call

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Public Library as follows: December 16, 2020 notice for this meeting was sent to the Cranbury Press, Home News Tribune, and Township Clerk and posted in the Public Library.

2. INTRODUCTION OF BOARD OF TRUSTEES – call to order at 7:02 pm

Kirstie Venanzi - present

Ira Negin – present

Andre Mento – present

David Carroll - present

Patty Thomsson – present

Fred Dennehy - present

Dave Fletcher – present

Mike Ferrante, Mayor – present

Susan Genco, Chief School Administrator- present

Also to be present:

Marilynn Mullen, Director – present

3. CLOSED SESSION – Discussion of legal issues pertaining to the awarding the contract

- 7:03pm motion to go into closed session by INegin, second MFerrante. All vote yea, none opposed, motion carries unanimously.
- 7:34 pm motion to come out of closed session by DFletcher, second AMento. All vote yea, none opposed, motion carries unanimously.

4. CONSENT AGENDA:

- Action on the minutes of the 03/11/21 – Motion to approve MFerrante, second INegin. All vote yea, none opposed, motion carries unanimously
- Action on the minutes of 03/27/21 Board Retreat – Motion to approve as amended MFerrante, second INegin. Seven vote yea, two abstain, motion carries.
- Action on Bills List for month ending 03/31/21. Motion to Approve MFerrante, second INegin. All vote yea, none opposed, motion carries unanimously.

5. TREASURER’S REPORT:

- Report - Budget and Operating Status as of 03/31/21 – per submission.

6. PRESIDENT’S REPORT: Kirstie Venanzi – Noted that she had circulated the CPL Foundation By-Laws and some notes from the library retreat and the CPL Foundation Vision statement.

7. DIRECTOR’S REPORT: Marilynn Mullen – per submission. Most notably she has received the signed grant agreement from the State Librarian. LMxAC rollout is fully underway. JOliver is taking the lead in instruction/education of community on LMxAC access/usage.

8. TECHNOLOGIST SPECIALIST REPORT: per submission. First meeting with Renaissance Technologies on website redesign held and off to a good start.

9. REPRESENTATIVES’ REPORTS:

- Mayor’s report: MFerrante –Noted 1) lake dredging project moving forward, 2) Cranbury vaccination rate second highest in Middlesex County at this point, and 3) cannabis legislation and licensing in Cranbury Township under study with decision in August 2021 as required.
- Chief School Administrator: SGenco –Reported 1) recent onsite vaccination clinic a success, 2) goal is April 29th for in-person full time for K-5 students, 3) new sanitation product in use that increases significantly the amount of time between cleanings and 4) per new CDC guidelines, social distance in classroom reduced to 3 feet for K-5 students and remains at 6 feet for middle school.
- Foundation report: PThomsson reported the Groundbreaking Ceremony is set for April 29th at 11am and that electronic invitations have been sent to over 60 people including NJ Governor Philip Murphy and other NJ State politicians plus NJ State and local library heads. RSVPs will be reported on at next Foundation meeting Monday, April 12th. All other planning in good hands

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with EEl-Badawi and JDiamond.

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10. TRUSTEE COMMITTEE REPORTS

- Personnel: Chair–Patty Thomsson, Kirstie Venanzi, David Carroll –none
- Finance: Chair- Dave Fletcher, Andre Mento, Ira Negin, David Carroll – none.
- Policy and Planning: Chair– Ira Negin, Kirstie Venanzi, Patty Thomsson, Fred Dennehy - Will meet soon to outline policies for pocket library.
- Nomination and Elections: Chair– Andre Mento, Dave Fletcher – none.
- Special Facilities Development/Task Force: Chair – Kirstie Venanzi, Andre Mento, David Fletcher, Fred Dennehy – meeting to be called later this month.
- Community Engagement Committee: Chair –Dave Carroll, Patty Thomsson, Mike Ferrante, Dave Fletcher, Marilynn Mullen –none

11. OLD BUSINESS –MMullen reported again that the signed grant agreement is in hand. KVenanzi summarized high priority goals for 2021: Community Engagement, assisting MMullen with all digital programming, and partnership with Cranbury School.

12. NEW BUSINESS –

- Resolution 2021-4: Resolution to accept the withdrawal bid from Daskal LLC. Motion to approve MFerrante, second AMento. ROLL CALL: KV, AM, DF, PT, SG, MF, IN, DC, FD, all yea, none opposed, motion carries unanimously.
- Resolution 2021-5: Resolution as prepared and read aloud to award contract bid to J.H. Williams. Motion to approve MFerrante, second INegin. ROLL CALL: KV, AM, DF, PT, SG, MF, IN, DC, FD, all yea, none opposed, motion carries unanimously.

13. OPEN DISCUSSION PERIOD and/or PUBLIC COMMENT - MFerrante commented on collaboration of Deanna Ferrante and Grace Thomson on CPL logo and other graphic design ideas.

14. ADJOURNMENT – At 8: 34pm motion to adjourn by MFerrante, secondDCarroll. All vote yea, none opposed, motion carries unanimously.