

# **CRANBURY PUBLIC LIBRARY BOARD OF TRUSTEES**

## **MEETING MINUTES**

**Saturday, March 27, 2021, 8:30 a.m.**

**Via Zoom Conference Call**

### **1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT**

Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Public Library as follows: March 22, 2021 notice for this meeting was sent to the Cranbury Press, Home News Tribune, and Township Clerk and posted in the Public Library

### **2. INTRODUCTION OF BOARD OF TRUSTEES – call to order at 8.33 a.m.**

Kirstie Venanzi - present

Ira Negin – present

Andre Mento – absent

David Carroll - present

Patty Thomsson – present

Fred Dennehy - present

Dave Fletcher - present

Mike Ferrante, Mayor – present

Susan Genco, Chief School Administrator- absent

Also to be present:

Marilynn Mullen, Director – present

### **3. WELCOME: KVenanzi**

### **4. NEW BUSINESS -**

- Resolution 2021-4 – Construction Contractor Contract – this resolution was postponed until the outstanding issues could be resolved.
- Lighting in Pocket Library – Ken Marshall, local electrician, has been retained to install two-foot long LED lighting in the shelving areas at the cost of \$2600. Work will begin April 23<sup>rd</sup>. The question of what should be a de minimus amount of expense for the Library Director to allow for facilities work was raised. MMullen will do some research on what is permitted at other local libraries and report back to the Board.
- Website Redesign - DCarroll, chair of the Community Engagement (“CE”) Committee, introduced a proposal to retain Renaissance Web Solutions at a cost of \$4200 for a complete Cranbury Library website redesign/refresh. A motion to approve an authorization for the “CE” Committee to spend up to \$5000 for CE initiatives was made by MFerrante, Second DFletcher. ROLL CALL: KV, DF, PT, MF, IN, DC, FD all vote yea, AM and SG absent. Motion carries unanimously.

### **5. WORK SESSION AGENDA –**

- Review of 2020 goals and set 2021 goals – Unanimous consensus that 2020 was an extremely challenging year and that the Cranbury Library Director and staff rose to the challenge and then some. MMullen reported that her staff were very pleased they were all kept on payroll during the pandemic-induced library closure and subsequent service/hours reduction. DFletcher made a motion to have MMullen express the Board’s appreciation for their service and “job well done” during challenging last year and into 2021, Second INegin, All vote in favor. Motion passes with two absent. There was much discussion about how to reimagine library services both in the new limited space on Main Street and planning for what will be offered in the new facility in later 2021. Proposal made for the Library Foundation undertake a community survey on what it would like/want in the new library.
- Service Priorities for 2020 and update for 2021 – Much discussion on LMxAC services and opportunities and collection of statistics. Board education requirements of seven hours fully met in 2020 and have already completed three hours for 2021. Major emphasis will be to maximize the use of the NJ Construction Bond Act grant in the best, correct ways. Discussion of and plans for ramp for disabled access to pocket library will be taken up when it is clearer when the pocket library will be permitted to have patrons inside the space in accordance with NJ State Covid-19 guidelines.

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**6. ADJOURNMENT** – At 9:46 am motion to adjourn by DCarroll, Second INegin. All vote yea. Motion passes with two absent.